



Halesworth Town Council

Town Clerk: David Lines
E: clerk@halesworthtowncouncil.gov.uk
P: 01986 874517

Dear Councillors,

You are hereby summoned to attend a meeting on **Monday 3rd March 2025** at 6.30pm in the **DAY CENTRE**, London Road, where the undermentioned business will be conducted.

Yours faithfully,

David Lines - Town Clerk

26th February 2025

Members of the Public and the Press are welcome to attend the meeting.

AGENDA

1. **Welcome by the Chair and formal notice about any recording of the meeting (if applicable).**
2. **To RECEIVE** apologies for absence and declarations of interest, and
To RECEIVE delegated Declarations of Interest Dispensation decisions or **APPROVE** such dispensation requests as required.
Members are reminded that if it becomes clear that they have a Disclosable Pecuniary, Other Pecuniary or Registrable Non-Pecuniary Interest when considering any of the matters covered by this Agenda, they must declare it.
3. **Minutes of the last meeting**
To APPROVE the minutes of the Meeting of the Council held on **3rd February 2025** (previously circulated) as a true and accurate record. <https://halesworthtowncouncil.org.uk/the-council/past-meeting-minutes/>
4. **Public Forum**
Presentation / Q&A - led by Dr Charlotte Fox (Benhall and Sternfield Councillor) Topic: Sea Link DCO (*allocated time – 20 minutes*)
Public Questions
The Chair to invite members of the public to indicate if they wish to speak at this meeting, either on an item on the agenda or on a general matter. **Public questions for this meeting only are permitted for a maximum of 30 minutes and are generally limited to around three minutes per person, at the discretion of the Chair.**
The public may ask questions relating to the work and services of the Council. Questions may not always be answered at the meeting, but they will be dealt with appropriately. Please note that, if a question is to be discussed by councillors, it will be added to the agenda for the next Council meeting.
5. **District & County Councillor Reports: - CIRCULATION ONLY** [The Council | Halesworth Town Council](https://halesworthtowncouncil.org.uk/the-council/past-meeting-minutes/)
6. **Town Councillor Reports: - CIRCULATION ONLY**
To receive reports on meetings or events attended by the Town Chair and fellow councillors in their capacity as representatives of the Town Council.
7. **To RECEIVE draft Committee minutes for information** <https://halesworthtowncouncil.org.uk/the-council/past-meeting-minutes/>
 - a) Finance & Governance Committee (17th February).
 - b) Assets & Services Committee (19th February).
 - c) Leisure & Environment Committee (25th February).
 - d) Planning and Highways Committee (no meeting).
8. **Clerk's Report**
 - a) To **RECEIVE** the **Clerk's Report** as an update and further instruction on matters outstanding from previous meetings.
 - b) To **RECEIVE** an update on the East Suffolk Council Asset Transfer proposal.
 - c) To **REVIEW** any correspondence not previously circulated.
9. **RFO Reports (to follow)**
 - a) To **AUTHORISE** accounts for payment (previously circulated for collective scrutiny)
 - b) To **RECEIVE** the Review of the effectiveness of Internal Control and Internal Audit (LCC Report)
10. **Exclusion of Public & Press** In accordance with The Public Bodies (Admissions to Meetings) Act 1960, to **RESOLVE** to exclude the Public, including the Press, from the meeting so that any items containing exempt and confidential information) in the remainder of this agenda can be discussed and decided – **New Community Hub strategy and feasibility study expenditure** .
11. **To CONSIDER** a variation in the Community Hub provision and approve the next stages of the feasibility study.

Date of next meeting – April 7th 2025.

The Old Courthouse, London Road, Halesworth, Suffolk IP19 8LW



AGENDA (large print)

- 1. Welcome by the Chair and formal notice about any recording.**
- 2. To RECEIVE apologies for absence and declarations of interest**
- 3. Minutes of the last meeting - to APPROVE the minutes of the the Council Meeting held on 3rd February 2025**
- 4. Public Forum – Guest speaker followed by invitation to members of the public to speak.**
- 5. District & County Councillor Reports - CIRCULATION ONLY**
- 6. Town Councillor Reports - CIRCULATION ONLY**
- 7. To RECEIVE draft Committee minutes for information**
- 8. Clerk's Report**
 - a) To **RECEIVE** the **Clerk's Report**.
 - b) To **RECEIVE** an update on the ESC Asset Transfer
 - c) To **REVIEW** any correspondence not previously circulated.
- 9. RFO Reports (to follow)**
 - a) To **AUTHORISE** accounts for Payment
 - b) To **RECEIVE** the review of Internal Control/Internal Audit
- 10. Exclusion of Public & Press**
- 11 . To CONSIDER a variation in the Community Hub provision and approve the next stages of the feasibility study.**

Date of next meeting – Monday 7th April 2025