



Halesworth Town Council

Deputy Town Clerk: Phillipa Welby
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To members of the Assets and Services Committee: You are hereby summoned to attend a meeting on **Wednesday 19th February 2025** at **10am in the Council Chambers, downstairs, London Rd, Halesworth.**
Members of the public and the Press may attend the meeting.

P Welby
Deputy Town Clerk

AGENDA

1. **Apologies**
2. **Declarations of interest:**
3. **Minutes:** To review the Assets and Services Committee minutes of the meeting held on the 15th January 2025.
4. **Market Place Pump** – to agree to fund the cost of updating the plaque on the pump £233.00+vat.
5. **London Rd building offices** – proposal to update ex Volunteer Centre offices for hot desking work including lone working panic alarm.
6. **Asset Transfer** - update
7. **HTC Play Areas** – any updates
8. **Market** – any updates
9. **Museum Building** – Lease negotiations update.
10. **War Memorial** – update of work due and addition of name
11. **Work Plan** – Monthly update
12. **Exclusion of Public & Press In accordance with The Public Bodies (Admissions to Meetings) Act 1960, to RESOLVE to exclude the Public, including the Press, from the meeting so that any items containing exempt and confidential information) in the remainder of this agenda can be discussed and decided** – Community Hub – contractual information.
13. **Date of next meeting** – 19th March 2025